

**DRAFT**



**Johnsville Public Utility District  
Board of Directors  
Meeting Minutes  
Date: October 12, 2024  
Time: 1:00 p.m.  
Historic Saint John's Church  
5578 Arastra Street  
Johnsville, CA 96103  
Website: JohnsvillePud.org**

- 1. The meeting was called to order** by the Chair at 1:04 PM and Pledge of Allegiance was said.
- 2. Additions or corrections to agenda and minutes.** Approve Johnsville Public Utility District (JPUD) Board of Director meeting minutes of June 29<sup>th</sup>, 2024. There were no additions or corrections to the June 29<sup>th</sup> 2024 Johnsville Public Utility District (JPUD) Board of Directors minutes. It was noted by the Chair and the Board that Melissa Sheets was unable to attend today's meeting, and we should each thank her for the outstanding work she did preparing both the meeting and minutes from our last meeting. The Chair requested a motion be made to approve the minutes of the June 29<sup>th</sup>, 2024 meeting. The motion was made by Director Fregulia and seconded by Director LaTourrette. The motion passed unanimously, 3-0 with the following vote.

Roll call vote:

David Piepho	<u>Aye</u>	NAY
Don Fregulia	<u>AYE</u>	NAY
John LaTourrette	<u>AYE</u>	NAY

Director Piepho proposed an addition to our October 12, 2024, agenda which is Item 6.3 Water Hookup Policy discussion

- 3. Public Comment** (\*Members of the Public can make comments at this time regarding any items that are not on the agenda.) There were three members of the public present. A useful and positive discussion ensued which covered the need to keep our dam and catch basins clear of debris. During the discussion it was noted that at the end of summer we have a low seasonal population yet there are abnormal amounts of water being used in the district. It was stated this high use could be construction related; however, an assumption was stated that our system may have large leaks that are yet undetected. It was suggested a regular baseline of 30,000 gallons of usage is problematic. It was confirmed that each of our old wood tanks had a capacity of 88,000 gallons and each of our two new tanks will have a capacity of 100,000 gallons each. The frailty of our system and the risks of running it 24/7 was noted. Attendees had been using the website (JohnsvillePud.org) for regular construction updates.

- 4. Reports**
  - 4.1. Director Reports**

#### **4.1.1 Community report and updates on tank project.**

Director LaTourrette Reported that on Thursday, 10/10/2024 from 12:47PM to 4:10PM the town's water was shut down, and the first of our two new tanks was put into service. Our second "old wood tank" is now offline. Demolition on the second began on Saturday 10/12/2024. Ultimately the weather will determine how far the demolition and rebuilding of our second tank will get this year. On a financial basis we have currently expended \$876,784 of our Department of Water Resources Grant (DWR) grant money with \$1,289,415 remaining We have expended .83,457 of our USDA loan money which is a debt incurred by the Johnsville Public Utility District at 1.5% for 39 years. USDA is our backup lender. To date, between DWR and USDA we have expended 32% of available funds.

It was noted that DWR Grant money will come to an end in 2025. There are many ongoing expenses and noteworthy items that should be cataloged and dealt with for future operations. The board has committed to the following three items that could shape these discussions.

- Resolution 2020-03 Five Year Budget Plan.
- Resolution 2020-04 Financial Reserve Policy
- Resolution 2020-05 Five Year Capital Improvement Resolution

Additionally, an updated rate analysis and a five-year business plan which addresses succession planning could be discussed.

**4.1.2 Unannounced/unexpected unavailability of water, water line shut offs.** Director LaTourrette noted that the district's system is frail, and a water shutdown could occur at any time for unknown periods of time. Currently we are running on one of two trains with parts on order. Today 9/12/2024 the system is currently being operated manually awaiting a transducer, and the plant will be transitioned to a new chlorination system next week. Notably, there is a potential of any number of cascading system failures that users should consider. All shutdowns may not be announced in advance.

#### **4.2. Manager Report**

**4.2.1** Director LaTourrette presented Resolution 25-03 on behalf of manager Melissa Sheets which establishes the Appropriations Limit for the 2024/2025 Fiscal Year in the amount of \$169,531.55.

**4.2.2** November meeting date: Recommend November 2 or November 9 when confirmed with our manager.

#### **5. Action Items**

**5.1 Discuss and approve Resolution 25-03 Establishing Appropriations Limit for the 24/26 FYI.** The motion was made by Director Piepho and seconded by Director Fregulia. The motion

passed unanimously,3-0 with the following vote.

Roll call vote:

David Piepho	<u>Aye</u>	Nay
Don Fregulia	<u>Aye</u>	Nay
John LaTourrette	<u>Aye</u>	Nay

**6. New Business**

- 6.1.** Set future meeting dates. It was proposed we meet every other month on the third Saturday of the month commencing January 18, 2025. Then March 15 , May17.July 19 . This schedule should be updated and reviewed by all. Of note Director LaTourrette unable to attend July 19, 2025.
- 6.2.** December Newsletter. Director Piepho will marshal the newsletter effort for 2024-2025. He solicited input from all board members and the public in attendance.
- 6.3.** Water Hookup Policy Discussion Director Piepho noted that an expanded water hookup policy should be developed. Of note we should specify the size of water mains and type of sprinkler systems allowed to hookup to our system. Additionally, we must specify we allow "Hot Taps" only into our system which must be performed by a licensed and insured contractor who is permitted to do this procedure. Our Manager noted that Mcgarr Excavation would be doing the "Hot TAP" for the upcoming Hudson Project, and we need clarification water main size and materials to be used in the sprinkler system.

**7. The Meeting was adjourned at 2:15 PM**

